CREATING JOB ALERTS

Go to the Alcoa careers page: https://alcoa.wd5.myworkdayjobs.com/careers

- Click sign-in

- Enter your email address and password to log in if you have an account, if you don't have an account, select create account and complete the required fields.

- Once signed in, click the on the cloud in the top right hand corner.

- Then select 'Job Alerts'

- Click on 'Create Job Alert'

Select the options that are applicable to you, below is an example:

- Click 'ok'

Your job alert should now be set up!